

**ACE Council Meeting
September 6, 2016
3:30 - 5:00
JSSC Boardroom**

Mission - ACE...working hard for classified employees, making tomorrow better.

Purpose Statement - To represent classified employees through the negotiations process and on district committees to ensure the best recruitment, retention and compensation package for employees.

ACE is recognized as the exclusive representative of all classified personnel employed by the Poudre School District.

I. Welcome and Introductions

II. ACE Business

A. Approval of May Minute - approved at written

B. Treasurer Report - May/June/July/August Summary

Checking Account Balance \$6,658.45 Expenses \$2,085.89

Flex Account Balance \$11,236.48 Deposits \$7,001.00

C. Membership - 716

III. Meetings

A. Board of Education (BOE): 2nd and 4th Tuesday, 6:30in the Boardroom

Mill/Bond - The BOE has approved moving forward with the mill and bond. Now that it is a political issue it is no longer an agenda or discussion item for the BOE.

Equity in PSD diversity comprehensively and district-wide. PSD will convene an Equity and Diversity Leadership Team (EDLT) beginning in September 2016. This team will be led by the Superintendent and the committee is comprised of Assistant Superintendents, Directors and Principals. The representatives serving on the EDLT will be asked to lend their expertise to focus areas and will be supported through active collaboration and improved understanding of all efforts made across the district to ensure equity and access for all students and staff. These representatives will also be tasked with leading each of their departments and holding their staff accountable for the implementation of best practices related to equity and access district-wide.

IV. Information Packet

A. ACE Materials - the following materials were handed out for the first meeting: You may access the handouts at the following link:

<https://www.psdschools.org/department/association-classified-employees-ace>

- ACE Representatives and Alternates duties as defined in the By-laws

- 2016-17 ACE Budget
- 2016-17 Executive Board Officers
- Important Dates 2016-17
- ACE Programs/Committees
- ACE Forms
- Classified Salary Schedule
- Human Recourses -FYI- FSLA

B. 2016 Employee Agreement: <https://www.psdschools.org/webfm/12486>

C. Resource Guide: The District Resource Guide which was handed and is also given to all new employees. This is a guide to help employees understand the district's organization and expectations. All staff may view: : <https://www.psdschools.org/webfm/12497/view>

V. Discussion Items

A. PAC - Mill/Bond - This committee will work this year to research & determine what recommendations will be provided to the membership for the mill and bond. Let Katy know if you would like to part of this committee.

B. **District Policy IJA** - Online Educational Services and Mobile Applications - This policy specifies the terms, conditions and procedures governing the use of online educational services and Mobil applications involving the actual or potential disclosure to a third party of personally identifiable information from confidential student education records. This policy can be found at the following link:

<https://www.psdschools.org/sites/psd.psdschools.org/files/PSD/policies/IJA.pdf>

- Additional related policies:
 - ◆ JRA/JRC - Student Records/Release of Information on Students - <https://psdschools.org/sites/psd.psdschools.org/files/PSD/policies//JRA-JRC.pdf>
 - ◆ GBEE - Employee use of District Information Technology - <https://www.psdschools.org/sites/psd.psdschools.org/files/PSD/policies//GBEE.pdf>

C. ACE Folders/posters - Refill with membership/scholarship forms. Let Katy know if you need a replacement poster or folder.

D. Negotiations Follow Up Items: Benefits Premium for 2017-18 - To avoid this \$25 monthly premium you must do two of the following by June 30, 2017: Onsite Biometrics or Physician Results Form and Know your Number Assessment. Information will continue to come out over email regarding this new Benefit Plan AND site visits will be available.

E. Classified Professional Growth Stipend - October 1st deadline - This date has been **extended to October 3rd which is a Monday**. Please complete the application online. Katy will send out a reminder email.

F. Classified Professional Dev. Days - October 13 (elementary) & 14, April 7

G. Collaboration Days = Classified Workdays (except Child Nutrition & Crossing Guards)

H. Classified Employees Week - October 16 - 22, \$1,500 Donation to McKinney? The Council voted to donate \$1,500 to the McKinney Fund. The McKinney Education for Homeless Children and Youth Grant strives to remove all educational barriers facing homeless children and youth with emphasis on educational enrollment, attendance and success. The \$1,500 ACE donation is used to provide services to our PSD students who qualify for McKinney services.

Next ACE Council Meeting
Tuesday, October 4, 2016
3:30 - 5:00 p.m.
JSSC Boardroom

Donna Kramer - Association of Classified Employees